

# DENTON CALVARY ACADEMY

## Consent to Perform a History/Background Check

Return Completed Form To:

Denton Calvary Academy  
1910 E University Dr.  
Denton, TX 76209

Phone (940)320-1944  
Fax (940)591-9311  
accounting@dentoncalvary.org

\*Please note: background checks may be obtained in any year of employment or volunteer service. To be used for criminal history reports only and not part of the personnel file.

Full Legal Name: \_\_\_\_\_ Maiden Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Gender: \_\_ Male \_\_ Female

Driver's License No.: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Personal Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Position you are applying for or volunteering for: \_\_\_\_\_

The following are my responses to questions about my criminal history (if any),

1. \_\_\_ YES \_\_\_ NO Have you ever been convicted or plead guilty before a court for any federal, state or municipal criminal offense? (exclude minor traffic misdemeanors).  
If yes, please provide details below.

State: \_\_\_\_\_ County: \_\_\_\_\_ Date of Offense: \_\_\_\_\_

Details of conviction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. \_\_\_ YES \_\_\_ NO Have you ever received deferred adjudication or similar disposition for any federal, state or municipal offense?  
If yes, please provide details below.

State: \_\_\_\_\_ County: \_\_\_\_\_ Date of Offense: \_\_\_\_\_

Details of offense: \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_YES \_\_\_NO Have you ever received probation or community supervision for any federal, state or municipal offense?

If yes, please provide details below.

State:\_\_\_\_\_ County:\_\_\_\_\_ Date of Offense: \_\_\_\_\_

Details of supervision: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. \_\_\_YES \_\_\_NO Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?

If yes, please provide details below.

Country:\_\_\_\_\_ City:\_\_\_\_\_ Date of Offense: \_\_\_\_\_

Details of conviction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. \_\_\_YES \_\_\_NO As of the date of this consent form, do you have any pending charges against you?

If yes, please provide details below.

State:\_\_\_\_\_ County:\_\_\_\_\_ Date of Arrest: \_\_\_\_\_

Details of pending charges: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list the city, county, state you have lived in for the past ten years (or since graduation from high school).

CITY/TOWN

COUNTY

STATE

YEARS LIVED

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In order to provide a safe environment for all of our children, free from crime, violence, drugs and abuse, Denton Calvary Academy will obtain a history/background check on all employees and prospective volunteers who will be working with students and any volunteers who will have access to student information.

This authorization and consent for release of personal information acknowledges that Denton Calvary Academy may now or at any time during my employment or volunteer service, conduct investigations into my background. These investigations may include, but are not limited to, driving records, educational reference, personal reference, name verification, social security verification, county civil court records, county felony criminal history, county misdemeanor or criminal history, federal civil court records and criminal history (statewide, federal or extended).

I understand that these searches will only be used for employment and/or volunteer work assignments with Denton Calvary Academy. I authorize the release of any results to the authorized representative of the school. I also release and hold harmless from all liability any individual or entity requesting or supplying information with respect to my application for employment or volunteer services. In accordance with the Fair Credit Reporting Act (FCRA), I understand that I am entitled, upon written request, to know whether my employment or volunteer services were denied and/or terminated based on information obtained through any history and background report.

**Denton Calvary Academy - Protect My Ministry**

**NOTICE – BACKGROUND INVESTIGATION**

In connection with your employment with Denton Calvary Academy (the “Company”), notice is hereby given that a consumer report and/or investigative consumer report may be obtained from a consumer reporting agency for employment purposes. These reports may contain information about your character, general reputation, personal characteristics and mode of living, whichever are applicable. They may involve personal interviews with sources such as your neighbors, friends or associates. The reports may also contain information about you relating to your criminal history, credit history, driving and/or motor vehicle records, education or employment history, or other background checks.

You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report prepared by contacting the Company and Protect My Ministry 14499 N. Dale Mabry Hwy., Suite 201 South, Tampa, FL 33618; Phone: 1-800-319-5581. For information about Protect My Ministry’s privacy practices, see [www.protectmyministry.com](http://www.protectmyministry.com). The scope of this notice and below authorization is not limited to the present and, if you are hired, will continue throughout the course of your employment and allow the Company to conduct future screenings for retention, promotion or reassignment, as permitted by law and unless revoked by you in writing.

**ACKNOWLEDGEMENT AND AUTHORIZATION**

By signing below I hereby authorize the obtaining of consumer reports and/or investigative consumer reports by the Company at any time after receipt of this authorization and throughout the course of my employment, if applicable.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Texas Commissioner of Education Pre-Employment Affidavit for Applicant (No Notarization)**

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (nolo contendere), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I **have never been charged** with, adjudicated for, or convicted of having an inappropriate relationship with a minor.

- I **have been charged** with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:

\_\_\_\_\_.

- I **have been charged** with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:

\_\_\_\_\_.

\_\_\_\_\_.

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**Declaration of Applicant**

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001.

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Name (First, Middle, Last)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address (Street, City, State, Zip Code)

\_\_\_\_\_  
County

\_\_\_\_\_  
(Signature of Declarant)

I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.\*

\*This form will be processed separately and not shared with the hiring manager.